

## L2 Apprenticeship Business Administration - Medical Administration route



### What is this Apprenticeship about?

This Apprenticeship will help to upskill existing staff working within the sector or new apprentices who wish to pursue this career. You will receive help recruiting any new staff.

Apprentices will gain a range of skills that will enhance your business, specifically including medical terminology.

We will design tailored training, precisely matched to your needs, resulting in a well-trained up to date workforce. Delivery will be a mix of day release in our new state of the art buildings & at your workplace, away from the mainstream business to ensure the most effective outcome, providing a cost effective method of training & upskilling for your staff. An industry specialist Assessor will support you & your Apprentice throughout the process.

### How is this Apprenticeship delivered?

On and off the job in the workplace, with weekly day release at Stoke on Trent College

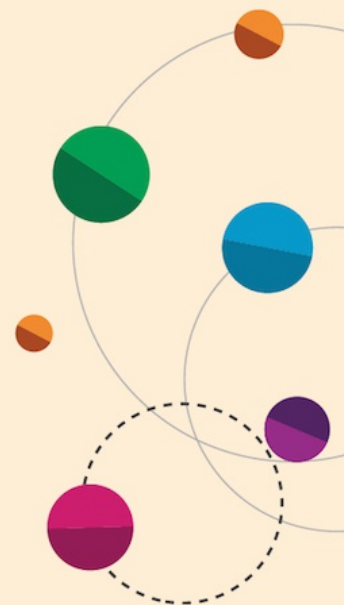
### What else do I need to know?

Regular intakes throughout the year, monthly

**Course code**  
FR0384503/A1

**No. of weeks/duration**  
Typically 13 months

**Location**  
Workplace / Caudon Campus



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